



**COOPERATION IMPLEMENTATION ARRANGEMENT (IA)
IN INTERNATIONAL STUDENT EXCHANGE**

**BETWEEN
FACULTY OF SHARIA
UNIVERSITY OF DARUSSALAM GONTOR, INDONESIA
AND
FACULTY OF SHARIAH AND LAW
SULTAN SHARIF ALI ISLAMIC UNIVERSITY, BRUNEI DARUSSALAM
2021/2022**

Number: 31/UNIDA/FS-w/VII/1443

Number: _____

This document was made and signed on **this day Tuesday**, month **November** year two thousand and twenty one **2021 (09/10/2021)** the undersigned:

- I. Dr. Imam Kamaluddin, Lc., : Dean of Sharia Faculty University of Darussalam Gontor**, located at Jl. Raya Siman, Kec. Siman, Kabupaten Ponorogo, East Java, Indonesia 63471 (herein referred to this agreement's document as the **"Organizer/First Party"**).
- II. Dr. Hajah Mas Nooraini binti Haji Mohiddin : Dean of Shariah and Law Faculty Sultan Sharif Ali Islamic University, Brunei Darussalam**, located at Simpang 347, Jalan Pasar Baharu, Gadong, Bandar Seri Begawan, Negara Brunei Darussalam, BE1310, (herein referred to this agreement's document as the **"Partner/Second Party"**).

Whereas in this case the First Party and the Second Party, hereinafter referred to as the **"Two Parties"**. The parties agreed to prepare a plan for the implementation of activities with the following provisions:

Article 1

Purposes and Objectives

1. The purpose of this activity implementation plan is as a basis for realizing cooperation in the form of activities prepared by the Parties
2. The purpose of this activity implementation plan is for student exchange program.

Article 2
Implementation of Activities

1. This activity is carried out between the two parties, that the first party sends students to study in the second party department for one semester, as follows:

No	Name of Student	Program
1	19B0004 Siti Nur Adibah Binti Haji Matnor	Fikih Kehakiman
2	19B0019 Rabiahatul Fajriyah Binti Mohd Shahrenidzam	Fikih Kehakiman
3	19B0101 Nur Raudah Binte Sedek Maulana	Fikih dan Ushul
4	19B0114 Amal Hadzimatul Nadzirah Binti Mohd Irdi	Fikih Kehakiman

2. The first party assigns the lecturer chosen by the second party, as follows:

No	Subject	Code	Crs*	Team Teaching
1	Muqaranah Madzahib Fi Al-Muamalat (Comparison School of Jurisprudence in Muamalat)	PM6135	2	1. Dr. Setiawan bin Lahuri, Lc.,MA 2. Ahmad Muqarrabin, MA
2	Muqaranah Madzahib Fi Al-Munakahat (Comparison School of Jurisprudence in Marriage)	PM6136	2	1. Dr. Imam Kamaluddin, Lc., M.Hum. 2. Andini Rachmawati, M.CL
3	Muqaranah Madzahib Fi Usul Al-Fiqh (Comparison School of Jurisprudence in Islamic Legal Principles)	PM6137	2	1. Dr. Mulyono Jamal, MA 2. Achmad Arif, B.Sh., MA.
4	Fikih Jinayat (Islamic Criminal Law)	PM4118	2	1. Dr. Ahmad Hidayatullah Zarkasyi, MA 2. Hifdhotul Munawaroh, MA.Hk.
5	Fikih Siyasah (Islamic Political Law)	PM4119	2	1. Dr. Rashda Diana, Lc.,MA 2. Iman Nur Hidayat, Lc.,MA

Note: *1 Crs = 50 minutes

3. This activity will be conducted in one semester with the following schedule:

No	Day	Time	Subject
1	Saturday	09.00 am (Indonesian time)	Muqaranah Madzahib Fi Usul Al-Fiqh (Comparison School of Jurisprudence in Islamic Legal Principles)
2	Saturday	13.30 pm (Indonesian time)	Muqaranah Madzahib Fi Al-Muamalat (Comparison School of Jurisprudence in Muamalat)
3	Tuesday	09.00 am (Indonesian time)	Muqaranah Madzahib Fi Al-Munakahat (Comparison School of Jurisprudence in Marriage)
4	Tuesday	11.00 am (Indonesian time)	Fikih Jinayat (Islamic Criminal Law)
5	Thursday	11.00 am (Indonesian time)	Fikih Siyasah (Islamic Political Law)

Note: Details of time and schedule are attached in RPKPS

4. Teaching and learning activities are held in the CIES Building Room 105
5. Teaching and learning activities are carried out virtually using zoom meeting media prepared by the First and Second Parties

Article 3 Rights and Obligations of the Parties

First Party:

- 1) Planning, implementing, reporting and evaluating activities as a form of joint responsibility of both parties and reporting it to each university as evidence of the achievement of activities
 - a) **Planning** includes:
 - i) schedule the activity coordination meeting,
 - ii) determine the name of the lecturer in charge of the course,
 - iii) provide administrative files for completeness of activities,
 - iv) prepare RPKPS in coordination with supporting lecturers,
 - v) provide the facilities and infrastructure needed during the activity,
 - vi) create an internal committee, and a committee budget
 - b) **Implementing** includes: monitoring and conducting coordination during the implementation of activities.
 - c) **Reporting** includes: make an activity report a maximum of 2 (two) weeks after the activity takes place and give the report of the Accountability Report bundle (LPJ) to the Second Party
 - d) **Evaluation** includes: make a learning satisfaction survey, and conduct an activity evaluation meeting by discussing the survey form that has been filled out by the Second Party
- 2) Make a mapping of activity budget needs which will then be charged to each party, including:
 - a) Student tuition fees (each student pays tuition fees to the origin university/second party).
 - b) Financing honorarium for lecturers as tutor for one semester (charged to the University that organizes Teaching and Learning Activities / First Party)
 - c) Consumption during activities for lecturers and committees, (charged to the First Party as the Organizing committee)
 - d) Accommodation and documentation During Activities at the Organizing University/First Party (charged to the First Party)
 - e) Zoom account for virtual implementation (charged to the First Party as Organizing Committee)

Second Party:

- 1) Fill out and complete administrative completeness files that have been provided by the First Party as the organizer
- 2) Responsible for the attendance of lecture participants during teaching and learning activities
- 3) Fill out a learning satisfaction survey as an evaluation material for further activities
- 4) Make activity reports related to the partners

Article 4 Addendum

1. Any additions/changes to this Agreement may only be made with the written consent of the Parties
2. If either party requires any additions/changes to this Agreement, the Party concerned must notify the other party in advance with the written consent.
3. The additions/changes as referred to in paragraph (1) of this Article after being agreed upon by the parties will be set forth in an Addendum which becomes an inseparable part of this Agreement.

Article 5
Dispute resolution

Any difference regarding the interpretation of the treaty resulting in a dispute between the Parties in connection with the implementation of this Agreement, the Parties agree to resolve it by deliberation to reach a consensus.

Article 6
Time period

1. The implementation period of this activity is set for 1 (one) Semester, on 9th November 2021 – 09 April 2022
2. Activity reports are completed a maximum of 16 days after the completion of the Student Exchange activities

Article 7
Correspondence

1. Every notification and/or correspondence will be addressed to:
FIRST PARTY : **Dr. Imam Kamaluddin, Lc., M.Hum.**
Dean of Sharia Faculty University of Darussalam Gontor,
Jl. Raya Siman, Kec. Siman, Kabupaten Ponorogo, Jawa Timur
63471.
Telp: +62813 3577 7167
E-mail: pmh@unida.gontor.ac.id/syariah@unida.gontor.ac.id

SECOND PARTY : **Dr.Hajah Mas Nooraini binti Haji Mohiddin**
Dean of Shariah and Law Faculty Sultan Sharif Ali Islamic
University, Brunei Darussalam,
Simpang 347, Jalan Pasar Baharu, Gadong, Bandar Seri
Begawan, Negara Brunei Darussalam, BE1310.
Telp:+673 8755281
E-mail: masnooraini.mohiddin@ unissa.edu.bn
2. Changes to the information as referred to in paragraph (1) must be immediately notified in writing to the other party and take effect from the receipt of the notification as evidenced by the receipt of the notification.

Article 8
Additional Information

1. This Activity Implementation Plan is declared to be effective as of the date it is signed by the Parties.
2. The parties have agreed to carry out this agreement in accordance with the provisions of the applicable laws and regulations.
3. All letters and/or documents that arise in connection with the Implementation Plan of this Activity are an attachment that cannot be separated from this Agreement

Thus, this Cooperation Implementation Arrangement (IA) of this Activity is made in 2 (two) copies and signed on paper with sufficient stamps by the Parties, each of which has the same legal force.

FIRST PARTY



Dr. Imam Kamaluddin, Lc., M.Hum.

SECOND PARTY

**Dean of Shariah and Law Faculty
Sultan Sharif Ali Islamic University**

A handwritten signature in blue ink, appearing to be 'Dr. Hajah Mas Nooraini binti Haji Mohiddin', is written over a horizontal line.



Dr. Hajah Mas Nooraini binti Haji Mohiddin