



## **MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**AL WADY CONSULTANT SERVICES**

**BRUNEI DARUSSALAM**

**AND**

**FACULTY OF SHARIA**

**UNIVERSITI DARUSSALAM GONTOR**

**INDONESIA**

**THIS MEMORANDUM OF UNDERSTANDING** is made on the \_\_\_ day of \_\_\_\_\_ in this year \_\_\_\_\_.

**BETWEEN**

**AL WADY CONSULTANT SERVICES**, a company organised and existing under the laws of Brunei Darussalam with its head office and principal place of business at Unit 7, Level 1, Bangunan 694@delima, Simpang 94, Kampog Delima Satu, Jalan Muara, Berakas BB4713, Brunei Darussalam (hereinafter referred to as “AL WADY”), will include its lawful representatives and permitted assigns on the one part;

**AND**

**FACULTY OF SYARIAH UNIVERSITI DARUSSLAM GONTOR**, an institute of higher learning incorporated pursuant to Universiti Darussalam Gontor, registered under Indonesia Universities Act/Order, 2008 and having its address at Jl. Raya Siman, Dusun I, Demangan, Kec. Siman, Kabupaten Ponorogo, Jawa Timur, Indonesia (hereinafter referred to as “UNIDA”) and will include its lawful representatives and permitted assigns of the other part;

(hereinafter referred to singularly as “the Participant” and collectively as “the Participants”),

**WHEREAS**

The Participants are desirous of entering into this Memorandum of Understanding (hereinafter referred to as “MOU”) to declare their respective intentions and to establish a basis of direct cooperation and collaboration in the fields of research, education and training programs of mutual interest, between the Participants upon the provisions as contained herein.

THE PARTICIPANTS HAVE REACHED the following understandings:

## **PARAGRAPH 1**

### **OBJECTIVE**

The Participants, subject to the provisions of this MOU and the laws, rules, regulations and national policies from time to time in force in each Participant's country, will endeavour to establish, promote and develop on a basis of direct cooperation and collaboration in the field of research, education (seminar, workshop, agency, consultation) and training (attachment dan trip), programs of mutual interest.

## **PARAGRAPH 2**

### **AREAS OF COOPERATION**

2.1 Each Participant will, subject to the laws, rules, regulation and national policies from time to time in force, governing the subject matter in their respective countries, endeavour to take necessary steps to encourage and promote cooperation in the following areas:

#### 2.1.1 Attachment and Job Training Programs

Students from UNIDA are welcome to apply for work placement / experience to "Al Wady" if they meet the relevant requirements and subject to slot availability, with the period to be mutually agreed to in writing by between the parties.

#### 2.1.2 **Joint workshops and training programs**

The Participants will jointly initiate the workshop and training programs of mutual interest. The Participant which initiates any workshop and training program will, in a field of likely interest to the other Participant, wherever possible, invite staff of the latter Participant to participate in the workshop and training program on such provisions to be decided upon mutually in writing between the Participants.

### **2.1.3 Joint research and development projects**

The Participants will jointly initiate the research and development projects of mutual interest. Both Participants will act as a partner or co-researcher in all research proposal submitted by either Participant.

The Participant which initiates a research and development project in a field of likely interest to the other Participant will, wherever possible, invite staff of the latter Participant to participate in the project on such provisions to be decided upon mutually in writing between the Participants.

### **2.1.4 Joint education programs**

Participants will endeavour to provide joint education programs of mutual interest on such provisions to be decided upon mutually in writing between the Participants.

#### **2.1.5.1 Exchange of Skills and Labour Expertise**

Either participants may organise or invite an academics or professionals at any event, either a seminar, workshop or short-term training on the provision to be decided upon mutually in writing between the Participants.

### **2.1.6 Cooperation in Publication**

Both parties may collaborate on an agreed subject matter or area of research for joint publication.

### **2.1.7 Cooperation in Other Areas**

The link and cooperation may, subject to mutual agreement in writing, be extended to other areas not mentioned above to be mutually decided upon by the Participants.

### **PARAGRAPH 3**

#### **EXCHANGE PROCEDURE**

- 3.1 The procedures to be followed in establishing any exchange scheme or programme or any form of cooperative work under this MOU will be as follows:
  - 3.1.1 Proposals for any form of cooperative work which falls under the scope and fields of academic/professional link and cooperation provided in this MOU will be submitted through liaison officers designated by both Participants;
  - 3.1.2 The names of the liaison officers designated by both Participants will be made known to each other in writing from time to time.
  - 3.1.3 The liaison officers will jointly decide on any proposals for any form of cooperative work, provided that the final approval for any exchange scheme, programme or any form of cooperative work under this MOU will be decided and confirmed in writing under the signatures of the Rector of UNIDA and the Founder/Chief of Executive (CEO) Participants.
  - 3.1.5 The scope, terms and conditions of any approved cooperation scheme, programme or any form of cooperative work will be provided in an Addendum to this MOU as and when the need arises.
  - 3.1.6 The cooperation in skill and labour expertise, students, or attachment or job training, research and materials need not be reciprocal simultaneously.

### **PARAGRAPH 4**

#### **FINANCIAL ARRANGEMENTS**

- 4.1 This MOU will not give rise to any financial obligation by one Participant to the other.
- 4.2 Except as otherwise set out in this MOU, each Participant will bear its own cost and expenses in relation to this MOU.
- 4.3 The financial arrangements in establishing any exchange scheme or programme or any form of cooperative work under this MOU will be based on the following principles:
  - 4.3.1 Charges for all activities will, where appropriate, be based on cost recovery as far as possible;

- 4.3.2 Where it is not possible to follow the principle mentioned in Paragraph 4.3.1 above in specific cases, commitment to funding for any activity will be decided upon by discussion and in writing on a case by case basis;
- 4.3.3 Expenses to be incurred or arising from any cooperation scheme or programme or any form of cooperative work under this MOU such as advisory visits and student attachments or skills and labour expertise, will be negotiated and decided upon mutually in writing and by the signatures of the Rector of UNISSA and Founder/Chief of Executive (CEO).

## **PARAGRAPH 5**

### **EFFECT OF MOU**

This MOU serves only as a record of the Participants' intentions and does not constitute or create, and is not intended to constitute or create, obligations under domestic or international law and will not give rise to any legal process and will not be deemed to constitute or create any legally binding or enforceable obligations, express or implied.

## **PARAGRAPH 6**

### **AMENDMENTS**

- 6.1 Either Participant may request in writing an amendment or modification of all or any part of this MOU.
- 6.2 Any amendment or modification which has been decided to by both Participants will be reduced into writing and will form part of this MOU.
- 6.3 Such amendment or modification will come into effect on such date as may be determined by the Participants.
- 6.4 Any amendment or modification will not prejudice the rights and obligations arising from or based on this MOU prior or up to the date of such revision, modification or amendment.

## **PARAGRAPH 7**

### **SUSPENSION**

Each Participant reserves the right for reasons of national security, national interest, public order or public health to suspend temporarily, either in whole or in part, the

implementation of this MOU which suspension will take effect immediately after notification has been given to the other Participant through diplomatic channels.

## **PARAGRAPH 8**

### **ENTRY INTO EFFECT, DURATION AND TERMINATION**

- 8.1 This MOU will come into effect on the date of signing and will remain in effect for a period of five (5) years.
- 8.2 This MOU may be extended for a further period as may be agreed in writing by the Participants.
- 8.3 Each Participant may terminate this MOU by giving the other Participant at least three (3) months written notice of that intention.
- 8.4 Notwithstanding of Paragraph 8.3 above, the provisions of this MOU or any other written agreements in respect of any on-going cooperation scheme, programme or any form of cooperative work under this MOU will continue to apply until their completion unless both Participants mutually decide in writing to the earlier termination of the scheme, programme or cooperative work.

## **PARAGRAPH 9**

### **PROTECTION OF INTELLECTUAL PROPERTY RIGHTS**

- 9.1 The protection of intellectual property rights will be enforced in conformity with the respective national laws, rules and regulations of the Participants and with other international agreement signed by both Participants.
- 9.2 The use of the name, logo and/or official emblem of any of the Participants on any publication, document and/or paper is prohibited without the prior written approval of either Participant.
- 9.3 Notwithstanding anything in Paragraph 9.1 above, the intellectual property rights in respect of any technological development and any products and services development, carried out :-

- 9.3.1 Jointly by the Participants or research results obtained through the joint activity effort of the Participants, will be jointly owned by the Participants in accordance with the provisions to be mutually decided upon; and
- 9.3.2 Solely and separately by the Participant or the research results obtained through the sole and separate effort of the Participant, will be solely owned by the Participant concerned.

## **PARAGRAPH 10**

### **CONFIDENTIALITY**

- 10.1 Each Participant will observe the confidentiality and secrecy of documents, information and other data received from or supplied to, the other Participant during the period of the implementation of this MOU or any other agreements made pursuant to this MOU.
- 10.2 For purposes of Paragraph 10.1 above, such documents, information and data include any documents, information and data which is disclosed by a Participant (the Disclosing Participant) to the other Participant (the Receiving Participant) prior to, or after, the execution of this MOU, involving technical, business, marketing, policy, know-how, planning, project management and other documents, information, data and/or solutions in any form, including but not limited to any document, information or data which is designated in writing to be confidential or by its nature intended to be for the knowledge of the Receiving Participant or if orally given, is given in the circumstances of confidence.
- 10.3 Both Participants agree that the provisions of this Paragraph 10 will continue to have effect between the Participants notwithstanding the termination of this MOU.

## **PARAGRAPH 11**

### **NO AGENCY**

Nothing contained herein is to be constituted a joint venture partnership or formal business organisation of any kind between the Participants or so to constitute either Participant as the agent of the other.



## **PARAGRAPH 12**

### **SETTLEMENT OF DISPUTES**

Any difference or dispute between the Participants concerning the interpretation and/or implementation and/or application of any of the provisions of this MOU will be settled amicably through mutual consultation and/or negotiations between the Participants through diplomatic channels, without reference to any third parties or international tribunal.

## **PARAGRAPH 13**

### **NOTICES**

Any communication under this MOU will be in writing in the English language and delivered personally or sent by registered mail to the address or sent to the electronic mail address or facsimile number of AL WADY or **UNIDA**, as the case may be, shown below or to such other address or electronic mail address or facsimile number as either Participant may have notified the sender and will, unless otherwise provided herein, be deemed to be duly given or made when delivered to the recipient at such address or electronic mail address or facsimile number which is duly acknowledged:

**To AL WADY CONSULTANT SERVICES:**

**: AL WADY CONSULTANT SERVICES**

FULL ADDRESS: Unit 7, Level 1, Bgn  
694@delima, Spg 94, Kg Delima Satu, Jalan  
Muara, Berakas BB4713, Brunei Darussalam.  
Tel: + 6732338869/2226767  
Email: suhaili@alwadycounsel.com  
suhaili.alwadycounsel@gmail.com

**To UNIDA:**

**: FACULTY OF SHARIA UNIVERSITI  
DARUSSALAM GONTOR**

Jl. Raya Siman, Dusun I, Demangan, Kec. Siman,  
Kabupaten Ponorogo, Jawa Timur,  
Indonesia.

Tel: +62 352 483762

Fax: +62

Email: syariah@unida.gontor.ac.id

The foregoing record represents the understandings reached between **AL WADY CONSULTANT SERVICES** and **UNIDA** upon the matters referred to therein.

**SIGNED IN DUPLICATE** at **UNISSA** on this \_\_\_ day \_\_\_\_\_ in this year of \_\_\_\_\_ in the English Language by the authorised signatories on behalf of the Participants.

For and on behalf of

**AL WADY CONSULTANT SERVICES,  
BRUNEI DARUSSALAM**

For and on behalf of

**FACULTY OF SHARIA  
UNIVERSITI DARUSSALAM GONTOR  
INDONESIA**

.....  
**HAJI SUHAILI BIN HAJI MOMIN**  
Founder/Chief of Executive (CEO)

.....  
**ASSOC. PROF. DR. IMAM  
KAMALUDDIN, LC., M.HUM.**  
Dean

In the presence of

In the presence of

.....  
**ADRIAN WADY BIN HAJI SUHAILI**  
Deputy of Chief Executive Officer

.....  
Registrar

Dated:

Dated:

**To AI WADY CONSULTANT SERVICES:**

**: AL WADY CONSULTANT SERVICES**

Unit 7, Level 1, Bgn 694@delima, Spg 94, Kg  
Delima Satu, Jalan Muara, Berakas BB4713,  
Brunei Darussalam.

Tel: + 6732338869/2226767

Email: [suhaili@alwadycounsel.com](mailto:suhaili@alwadycounsel.com)

[suhaili.alwadycounsel@gmail.com](mailto:suhaili.alwadycounsel@gmail.com)

**To UNIDA:**

**: FACULTY OF SYARIAH UNIVERSITAS  
DARUSSALAM GONTOR**

Jl. Raya Siman, Kec. Siman, Kabupaten  
Ponorogo, Jawa Timur,  
Indonesia.

Tel: +62 352 483762

Hp: (Assoc. Prof. Dr. Ahmad Ghozali, M.A.-  
082132451286)

Email: [syariah@unida.gontor.ac.id](mailto:syariah@unida.gontor.ac.id)

The foregoing record represents the understandings reached between **AL WADY CONSULTANT SERVICES** and **FS UNIDA Gontor** upon the matters referred to therein.

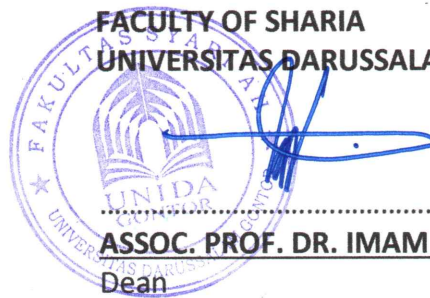
**SIGNED IN DUPLICATE** at **UNIVERSITAS DARUSSALAM GONTOR** on this **Saturday, 18 November 2023** in the English Language by the authorised signatories on behalf of the Participants.

For and on behalf of

For and on behalf of

**AL WADY CONSULTANT SERVICES,  
BRUNEI DARUSSALAM**

**FACULTY OF SHARIA  
UNIVERSITAS DARUSSALAM GONTOR INDONESIA**

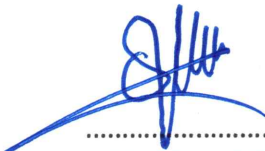


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**HAJI SUHAILI BIN HAJI MOMIN**  
Founder/Chief of Executive (CEO)

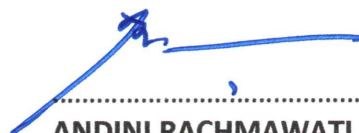
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**ASSOC. PROF. DR. IMAM KAMALUDDIN, LC., M.HUM**  
Dean

In the presence of

In the presence of



.....  
**ADRIAN WADY BIN HAJI SUHAILI**  
Deputy of Chief Executive Officer  
Dated: 18 November 2023



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**ANDINI RACHMAWATI, S.H.I., M.CL**  
Vice Dean II  
Dated: 18 November 2023  
Number : 46/UNIDA/FS-w/V/1445